

B3) List of supporting documents to be submitted by applicants travelling for the purpose of visit to family / friends

- **Flight reservation** When applying for a visa for multiple visits: reservation of the first visit. Attention: A confirmed return ticket. The ticket should be bought only after the visa has been issued!
- **For minors (under 18) Student card + Original letter of the school**, mentioning:
 - full address, telephone number of the school
 - permission for absence
 - name and function of the person giving the permission
 - 1 photocopy thereof
- **Minors travelling alone or with one parent:**
 - Notary Certificate of permission to travel from both parents or legal guardians (**when minor is travelling alone**) or the parent or legal guardian not travelling (**if minor is travelling with one parent**), legalized by MFA, and when not in China, attested by the relevant authorities in the country of residence.
 - Notary Certificate of family relation or proof of guardianship, legalised by MFA.
- **(Official) invitation letter (not older than 6 months)**

An official invitation issued by the authorities of the country of destination. It is also accepted to submit an invitation signed by the sponsor.
- **Original financial guaranty by the sponsor**

If the sponsor lives in the country of destination

 - Proof of a regular income over the last 3 months, or
 - **a declaration of guarantee as provided for by the country of destination's national legislation.**

Invitation letter in the form of GR law 1599 with verification of signature confirming the coverage of the expenses (applicable only to Greek citizens)

If the sponsor lives in China but invites the applicant to travel together to the country of destination

 - signed guarantee letter
 - copy of the residence permit for China
 - proof of a regular income (letter employer)
 - proof of a residence in the country of destination or invitation to stay with close family
- **Proof of relationship with sponsor**

For family visit: a notary certificate of family relationship with the sponsor, legalised by MFA.

For friends visit: the relationship can be substantiated with original documents, original pictures, letter of invitation etc.

- **Original "Hukou" (no translation)** With photocopies of all pages (only for Chinese nationals).
- **Proof of solvency of the applicant Bank statements from the last 3 to 6 months, no deposits**

For employees:

- a sealed copy of the business licence of the employing company
- a letter from the employer (in English, or in Chinese with English translation) on official company paper with stamp, signature, date and clearly mentioning:
 - address, telephone and fax numbers of the employing company;
 - the name and position in the employing company of the countersigning officer;
 - the name of the applicant, position, salary and years of service;
 - approval for leave or absence.
 - Employment letter signed by siblings is not acceptable.
 - Copy of professional ID card if applicable
 - Additionally, 1 copy of personal income tax for the last 3 months, if applicable

For retired persons:

Proof of pension or other regular income

For unemployed adults:

If married: Letter of employment and income of the spouse + Notary certificate of marriage, legalised by MFA.

If single/divorced/widow/widower: Any other proof of regular income.

DISCLAIMER

Please note that a Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonised list(s). The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.